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HKDC Library Online Catalogue Usage Guide

March 2013

1) Introduction:

The Library On-line Catalogue is a new tool for searching the library the list of books & magazines available at the HKDC Library.

2) Access:

HKDC Library Online Library Catalog is available at http://hkdc.library.ccnet-hk.com

For public, use the public log-in account: temperature (public) access the Library On-line Catalogue.

Remarks:

Please do not change any setting on the public account, staff in HKDC Library will check the account routinely, should you have any problem to log-in, please contact HKDC Library at 3793 8444 during the library open hour.

香港設計中心圖書館	
CCNet Library System	
使用者: public 密碼: •••••• login	
Search(搜尋):	
Title(書名) 、 Send(傳送)	
Design & Technical Support: CCNet Ltd. Copyright © 2009 CCNet Ltd. All rights reserved.	

3) Quick Search:

Quick Search is for book & magazine search by using word(s) from <u>Title / Author / Subject /</u> Keywords / Call number / ISBN, etc.

Remarks:

Search by other criteria are also available. Please refer to details of each example.

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Beard Beard User Record Logout Logout Hong Kong Design Centre Library With the mission to enhance public awareness and interest in design, HKDC Library was inaugurated since 30 June 2008. Operated by Hong Kong Design Centre, over 1000 copies of design book and more than 90 titles of international design magazine are available to general public and design professional in a newly furnished reading environment. A 'Hong Kong Design Section' is devised and contains local designer monographs and design publications. As a reference library, we target to build up the design book collection in light of reader's taste and interest. The book collection can be browsed at www.librarything.com/catalog/HKDCLibrary. The HKDC library is conveniently located on the 2/F, Innocentre, 72 Tat Chee Avenue, Kowloon Tong, close to the MTR station. The opening hours are 10am to 6pm Monday to Saturday (Saturday Lunch Hour: 2-3pm). HKDC Library will be closed on HK	hk c LIBRARY		
User Record Logent Hong Kong Design Centre Library. With the mission to enhance public awareness and interest in design, HKDC Library was inaugurated since 30 June 2008. Operated by Hong Kong Design Centre, over 1000 copies of design book and more than 90 titles of international design magazine are available to general public and design professional in a newly furnished reading environment. A 'Hong Kong Design Section' is devised and contains local designer monographs and design publications. As a reference library, we target to build up the design book collection in light of reader's taste and interest. The book collection can be browsed at www.librarything.com/catalog/HKDCLibrary. The HKDC library is conveniently located on the 2/F, Innocentre, 72 Tat Chee Avenue, Kowloon Tong, close to the MTR station. The opening hours are 10am to 60m Monday to Saturday (Saturday Lunch Hour: 2-30m). HKDC Library will be closed on HK	Search	Hong Kong Design Centre Library	
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Government General Holidays.		The HKDC library is conveniently located on the 2/F, Innocentre, 72 Tat Chee Avenue, Kowloon Tong, close to the MTR station. The opening hours are 10am to 6pm, Monday to Saturday (Saturday Lunch Hour: 2-3pm), HKDC Library will be closed on HK Government General Holidays.	

Example: Search a book using Quick Search

[Title] Inclusive Buildings, Products & Services Challenges in Universal Design
[Author] Tom Vavik
[Subject] Design, Innovation & Creativity (a.k.a. Library category)
[Call Number] 4.0.1.058
[ISBN] 978-82-519-2344-6
[Keywords] Universal design; innovative idea; inclusive; building; product; design service; architecture

3.1) Search by Title:

Type in <u>full title</u> for search, if the full title is not available, <u>incomplete title</u> is acceptable.

Example:

"Inclusive Buildings, Products & Services Challenges in Universal Design"; or "Inclusive Buildings"

	Quick Search Advance Search Librarian Search Subject Search New Book List		
hk [®] c	Library OPAC Services		
LIBRARY 普波派計中心重要能	Title : contain – Inclusive Buildings		
Search	Search by: Title Contain Inclusive Buildings New Search © Reduction Search		page 1 - Records 1-1 Total 1
User Record	🕆 Title 🌡	1 Author	Available?
Logout	Inclusive Buildings, Products & ServicesChallenges in Universal Design /Tom Vavik(Editor).	Tom Vavik(Editor).	Yes
	Save Record Show Record Clear Record		
	Search by:		page 1 💌
	Title contain Inclusive Buildings		Records 1-1 Total 1
	New Search Reduction Search		

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3.2) Search by Author:

Select "Author" in the drop-down menu, if the <u>Full Name</u> is not available, <u>Partial Name</u> is acceptable.

Example:

"Tom Vavik"; or "Vavik V"or "Vabik"

	Quick Search Advance Search Librarian Search Subj	ect Search New Book List	
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User Record	🕆 Author 🦊 🕆 Title	ŧ	Available?
Logout	Tom Vavik(Editor). Inclusi	e Buildings, Products & ServicesChallenges in Universal Design /Tom Vavik(Editor).	Yes
	Save Record Show Record Clear Record		
	Search by: Author Contain Vavik		page 1 💌 Records 1-1 Total 1
	New Search \bigcirc Reduction Search		

3.3) Search by Call Number:

Select "Call no." in the drop-down menu and type in <u>call no.</u> for search.

Example:

"4.0.1.058"



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3.4) Search by ISBN:

Select "ISBN" in the drop-down menu and type in the ISBN number for search.

Example:

"978-82-519-2344-6"

	Quick Search Advance Search Librarian Search Subject Search New Book List	
hk"c	Library OPAC Services	
香港設計中心叢書館	ISBN : contain 978-82-519-2344-6	
Search	Search by: ISBN Contain 978-82-519-2344-6 New Search © Reduction Search	page 1 - Records 1-1 Total 1
User Record	Î 1 ISBN ↓ Î 1 Title ↓	Available?
Logout	978-82-519-2344-6 Inclusive Buildings, Products & ServicesChallenges in Universal Design /Tom Vavik(Editor).	Yes
	Save Record Show Record Clear Record	
	Search by: ISBN	page 1 - Records 1-1 Total 1
	● New Search © Reduction Search	

3.5) Search by keywords:

Keyword search is a simple way to search the library catalogue if you do not know the exact wordings for search. Keyword can be used as an alternative searching method, when you only have **incomplete information**.

Example:

"inclusive design"

hkc LIBRARY	Quick Search Advance Search Librar Library OPAC Services Keywords contain – universal design Search by: contain Keywords contain © New Search © Reduction Search	an Search Subject Search New Book List universal design pa Records 1-	ge 1 💌 8 Total 8
User Record	1 Keywords	🕆 Title 🖡	Available?
Logout	Universal Design	愛×通用設計 :Design with Love and Care /余虹儀.	Yes
	Universal design	Universal Design /Oliver Herwig.	Yes
	Universal design	Universal Methods of Design /Bella Martin	Yes
	universal design	Universal Design : Unsere Zukunft gestalten Design our future /Silke Claus,	Yes
	Universal design	給設計以靈魂 1000 retail graphics; from signage to logos and everything for in-store /享多终之。	Yes
	Universal design	Inclusive Buildings, Products & ServicesChallenges in Universal Design /Tom Vavik(Editor).	Yes
	Universal design	Universal Design: A Step -by-Step Guide to Modifying Your Home for Comfortable ,Accessible Living /Barbara Krueger Nika Stewart.	Yes
	Universal design handbook	Universal Design HandBook /F.E. Wolfgang.	Yes
	Save Record Show Record C Search by: Keywords	pear Record provide the second state of the se	ge 1 💌 3 Total 8

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4.) Advanced Search

Advanced search will allow you to specify keyword(s) or phrase(s) to limit your search area. You can use additional search field and criteria under "and". These criteria included "<u>contain</u>", "<u>equal</u>", "not contain", "start with", "end with". You can also search book with specific "Language" on the drop-down menu. This will give you a more accurate result, which matches all your search criteria.

Example:

If you want to find an english book with "inclusive" and "service" in the title, and written by Tom. You can select "Title", criteria "contain" and type in "Inclusive", AND the same field and criteria tying "service", AND select "Author", criteria "contain" and type in "Tom", lastly choose "English" from the drop-down menu. You can find the result below,



	Quick Search Advance Search Librarian Search Subject Search New Book List	
	Library OPAC Services Reduction Search Title Contain	page 1 - Records 1-1 Total 1
Sourch	🗘 Tritle 🖡 🌲	Available?
Jearch	Inclusive Buildings, Products & ServicesChallenges in Universal Design /Tom Vavik(Editor). Tom Vavik(Editor).	Yes
User Record	Save Record Show Record Clear Record	
Logout		
	Reduction Search	page 1
		Records 1-1 Total 1



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5.) Subject Search

Subject search will allow you to search book by the subject of *HKDC Library catalogue**. Click on the icon with subject and you can find books under this subject.



*HKDC Library Catalogue (by subject & call number)

1 Hong Kong Design Archive

- 1.1 Hong Kong Designer
- 1.2 Hong Kong Design Disciplines
- 1.3 Hong Kong Design Directories
- 2 Publications of HKDC

3 Design Disciplines

- 3.1 Fashion, Apparel & Accessories Design
- 3.2 Product Design
- 3.3 Visual Communication
- 3.4 Environmental Design
- 3.5 Interactive Design
- 3.6 Photography
- 3.7 Illustration

- 4 Design, Innovation & Creativity
- 5 Marketing & Branding
- 6 Entrepreneurship & Business
- 7 Design Management
- 8 Arts, Culture & Society
- 9 Annuals and Directories (by Year)
- 10 Manuals, Reference Books and Journals
- 11 Institutions
- 12 Prospectus
- 13 Research
- 14 Magazines

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