

## HKDC Library Online Catalogue Usage Guide

March 2013

### 1) Introduction:

The Library On-line Catalogue is a new tool for searching the library the list of books & magazines available at the HKDC Library.

### 2) Access:

HKDC Library Online Library Catalog is available at <http://hkdc.library.ccnet-hk.com>

For public, use the public log-in account: 使用者 (public) 密碼 (public) to access the Library On-line Catalogue.

#### **Remarks:**

Please do not change any setting on the public account, staff in HKDC Library will check the account routinely, should you have any problem to log-in, please contact HKDC Library at 3793 8444 during the library open hour.

hkdc LIBRARY  
香港設計中心圖書館

CCNet Library System

使用者: public  
密碼: \*\*\*\*\* login

Search(搜尋):  
Title(書名) [Send(傳送)]

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### 3) Quick Search:

**Quick Search** is for book & magazine search by using word(s) from Title / Author / Subject / Keywords / Call number / ISBN, etc.

#### **Remarks:**

Search by other criteria are also available. Please refer to details of each example.

User Record Option Setting Library Hours

  
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[User Record](#)  
[Logout](#)

## Hong Kong Design Centre Library

**Hong Kong Design Centre Library**  
 With the mission to enhance public awareness and interest in design, HKDC Library was inaugurated since 30 June 2008. Operated by Hong Kong Design Centre, over 1000 copies of design book and more than 90 titles of international design magazine are available to general public and design professional in a newly furnished reading environment. A 'Hong Kong Design Section' is devised and contains local designer monographs and design publications. As a reference library, we target to build up the design book collection in light of reader's taste and interest. The book collection can be browsed at [www.librarything.com/catalog/HKDCLibrary](http://www.librarything.com/catalog/HKDCLibrary).

The HKDC library is conveniently located on the 2/F, Innocentre, 72 Tat Chee Avenue, Kowloon Tong, close to the MTR station. The opening hours are 10am to 6pm, Monday to Saturday (Saturday Lunch Hour: 2-3pm), HKDC Library will be closed on HK Government General Holidays.

[Library Highlights](#)  
[Library message](#)  
[New Book List](#)

### Example: Search a book using Quick Search

- 【Title】 Inclusive Buildings, Products & Services Challenges in Universal Design
- 【Author】 Tom Vavik
- 【Subject】 Design, Innovation & Creativity (a.k.a. Library category)
- 【Call Number】 4.0.1.058
- 【ISBN】 978-82-519-2344-6
- 【Keywords】 Universal design; innovative idea; inclusive; building; product; design service; architecture


### 3.1) Search by Title:

Type in full title for search, if the full title is not available, incomplete title is acceptable.

**Example:**

“Inclusive Buildings, Products & Services Challenges in Universal Design”; or  
 “Inclusive Buildings”

Quick Search Advance Search Librarian Search Subject Search New Book List

  
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[Logout](#)

Library OPAC Services

Title : contain -- Inclusive Buildings

Search by: Title contain Inclusive Buildings

New Search  Reduction Search

	Title	Author	Available?
<input type="checkbox"/>	Inclusive Buildings, Products & Services Challenges in Universal Design /Tom Vavik(Editor).	Tom Vavik(Editor).	Yes

[Save Record](#) [Show Record](#) [Clear Record](#)

Search by: Title contain Inclusive Buildings

New Search  Reduction Search

page 1

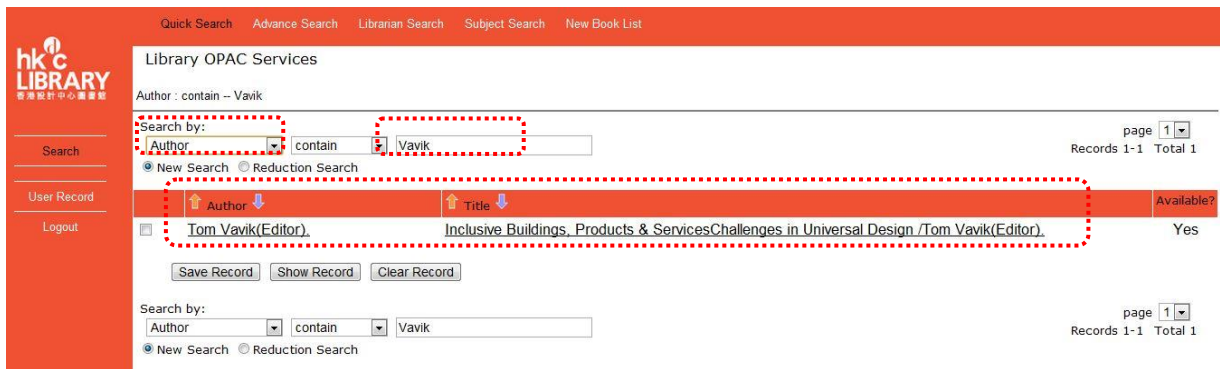
Records 1-1 Total 1

### 3.2) Search by Author:

Select “Author” in the drop-down menu, if the Full Name is not available, Partial Name is acceptable.

**Example:**

“Tom Vavik”; or  
“Vavik V”or  
“Vabik”

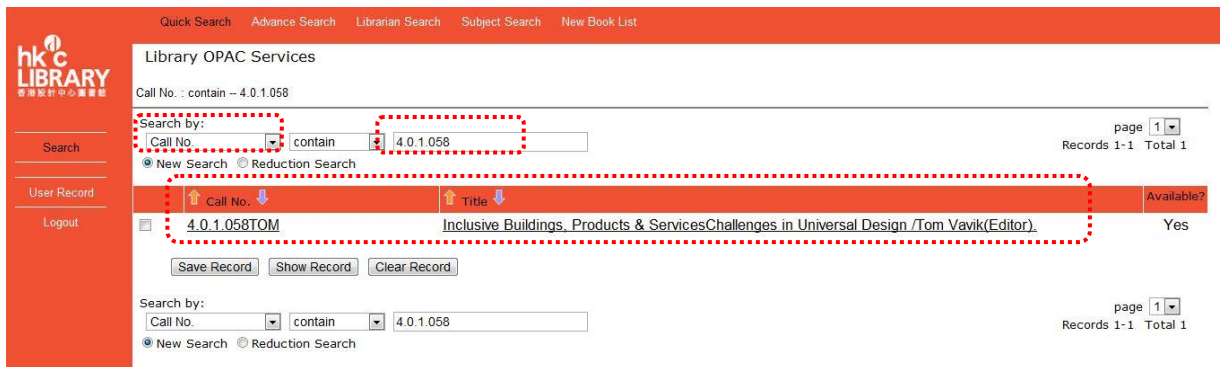


### 3.3) Search by Call Number:

Select “Call no.” in the drop-down menu and type in call no. for search.

**Example:**

“4.0.1.058”

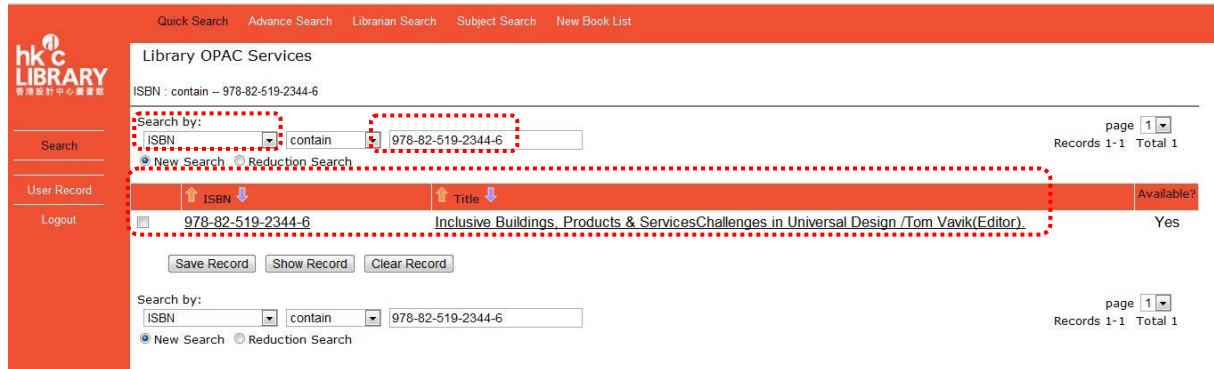


### 3.4) Search by ISBN:

Select “ISBN” in the drop-down menu and type in the ISBN number for search.

**Example:**

“978-82-519-2344-6”



Library OPAC Services

ISBN : contain -- 978-82-519-2344-6

Search by: ISBN contain 978-82-519-2344-6 page 1 Records 1-1 Total 1

ISBN Title Available?

<input type="checkbox"/>	978-82-519-2344-6	Inclusive Buildings, Products & ServicesChallenges in Universal Design /Tom Vavik(Editor).	Yes
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Save Record Show Record Clear Record

Search by: ISBN contain 978-82-519-2344-6 page 1 Records 1-1 Total 1

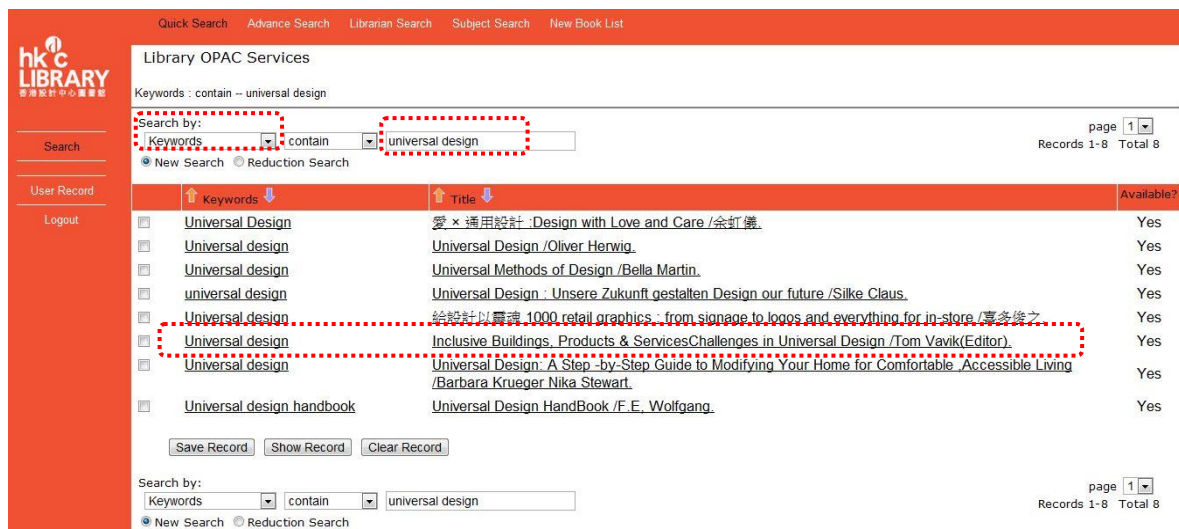
New Search Reduction Search

### 3.5) Search by keywords:

Keyword search is a simple way to search the library catalogue if you do not know the exact wordings for search. Keyword can be used as an alternative searching method, when you only have **incomplete information**.

**Example:**

“inclusive design”



Library OPAC Services

Keywords : contain -- universal design

Search by: Keywords contain universal design page 1 Records 1-8 Total 8

Keywords Title Available?

<input type="checkbox"/>	Universal Design	愛 × 通用設計 :Design with Love and Care /余虹儀.	Yes
<input type="checkbox"/>	Universal design	Universal Design /Oliver Herwig.	Yes
<input type="checkbox"/>	Universal design	Universal Methods of Design /Bella Martin.	Yes
<input type="checkbox"/>	universal design	Universal Design : Unsere Zukunft gestalten Design our future /Silke Claus.	Yes
<input type="checkbox"/>	Universal design	給設計以靈魂 1000 retail graphics : from signage to logos and everything for in-store /專多傑之	Yes
<input type="checkbox"/>	Universal design	Inclusive Buildings, Products & ServicesChallenges in Universal Design /Tom Vavik(Editor).	Yes
<input type="checkbox"/>	Universal design	Universal Design: A Step-by-Step Guide to Modifying Your Home for Comfortable, Accessible Living /Barbara Krueger Nika Stewart.	Yes
<input type="checkbox"/>	Universal design handbook	Universal Design HandBook /F.E. Wolfgang.	Yes

Save Record Show Record Clear Record

Search by: Keywords contain universal design page 1 Records 1-8 Total 8

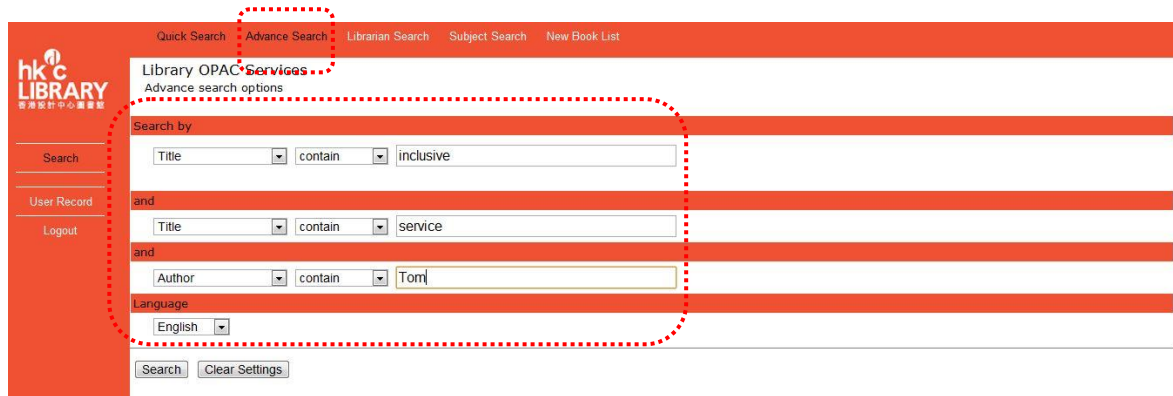
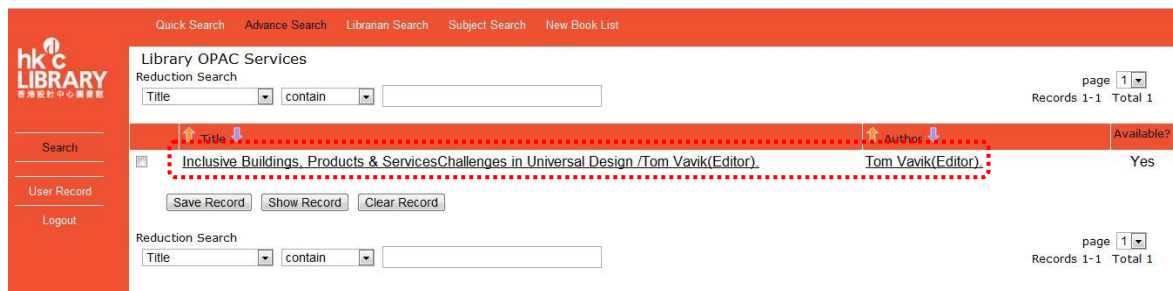
New Search Reduction Search

## 4.) Advanced Search

**Advanced search** will allow you to specify keyword(s) or phrase(s) to limit your search area. You can use additional search field and criteria under “and”. These criteria included “contain”, “equal”, “not contain”, “start with”, “end with”. You can also search book with specific “Language” on the drop-down menu. This will give you a more accurate result, which matches all your search criteria.

### Example:

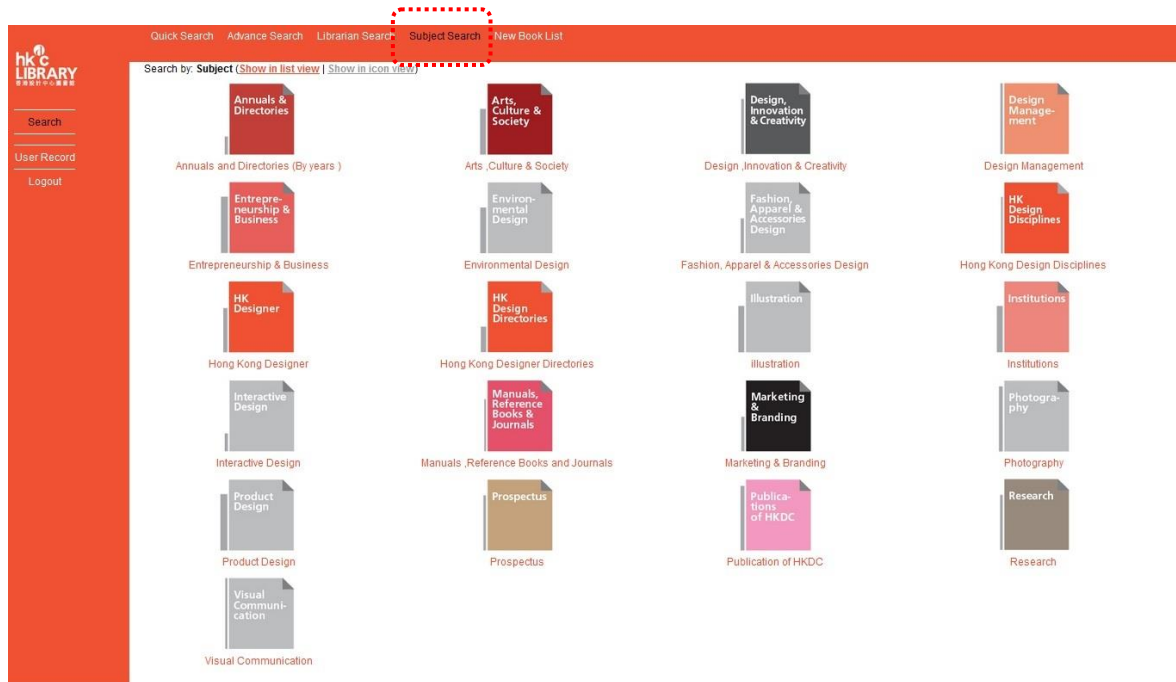
If you want to find an english book with “inclusive” and “service” in the title, and written by Tom. You can select “Title”, criteria “contain” and type in “Inclusive”, AND the same field and criteria tying “service”, AND select “Author”, criteria “contain” and type in “Tom”, lastly choose “English” from the drop-down menu. You can find the result below,

Title	Author	Available?
Inclusive Buildings, Products & Services Challenges in Universal Design / Tom Vavik(Editor)	Tom Vavik(Editor)	Yes

## 5.) Subject Search

**Subject search** will allow you to search book by the subject of *HKDC Library catalogue*\*. Click on the icon with subject and you can find books under this subject.



### \*HKDC Library Catalogue ( by subject & call number)

- |  |   |
|--|---|
| <p><b>1 Hong Kong Design Archive</b></p> <ul style="list-style-type: none"> <li>1.1 Hong Kong Designer</li> <li>1.2 Hong Kong Design Disciplines</li> <li>1.3 Hong Kong Design Directories</li> </ul> <p><b>2 Publications of HKDC</b></p> <p><b>3 Design Disciplines</b></p> <ul style="list-style-type: none"> <li>3.1 Fashion, Apparel &amp; Accessories Design</li> <li>3.2 Product Design</li> <li>3.3 Visual Communication</li> <li>3.4 Environmental Design</li> <li>3.5 Interactive Design</li> <li>3.6 Photography</li> <li>3.7 Illustration</li> </ul> | <ul style="list-style-type: none"> <li><b>4 Design, Innovation &amp; Creativity</b></li> <li><b>5 Marketing &amp; Branding</b></li> <li><b>6 Entrepreneurship &amp; Business</b></li> <li><b>7 Design Management</b></li> <li><b>8 Arts, Culture &amp; Society</b></li> <li><b>9 Annuals and Directories (by Year)</b></li> <li><b>10 Manuals, Reference Books and Journals</b></li> <li><b>11 Institutions</b></li> <li><b>12 Prospectus</b></li> <li><b>13 Research</b></li> <li><b>14 Magazines</b></li> </ul> |
|--|---|